

SANYAM JAIN

Contact: 9711747483 ~ E-Mail: Sanyamjain_bpharm20_24@its.edu.in;
C-91/1, Street Number 4, New Usmanpur Near Jain mandir, Delhi-110053

To be a part of a results-oriented team that offers challenging and innovative tasks, fostering opportunities for professional growth and development.

Synopsis

A professional with nearly 07 months of experience as an Assistant Chemist and Regulatory Activities. Presently employed at Salve Pharmaceutical in New Delhi, one of the leading manufacturers of Cosmetic products.

Core Competencies

- **Process Optimization:** Skills in optimizing manufacturing processes for efficiency, yield, and cost-effectiveness.
- **Quality Control:** Proficiency in quality assurance techniques, including regulatory standards (e.g., GMP).
- **Regulatory Knowledge:** Understanding of local regulatory guidelines.
- **Safety and Compliance:** Safety regulations and practices to ensure a safe working environment and compliance with industry standards.
- **Documentation Skills:** Competence in maintaining accurate records, including batch records, Standard Operating Procedures (SOPs), and compliance documentation. Proficient in preparing and reviewing regulatory submissions.

Professional Qualification

- **Pursuing PG in Drug Regulatory Affairs** from Jamia Hamdard University, New Delhi.
- **B. Pharma** from Institute of Technology and Science, Murad Nagar, U.P. in 2024.

Academic Qualification

- **XIIth** from National Institute of Open Schooling in 2019.
- **Xth** from Geeta Ball Bharti Sr Sec School, Rajgarh Colony, Delhi in 2017.

Training Attended

- **Pharmacist Trainee** at Lok Nayak Hospital, Jawaharlal Nehru Marg, Maulana Azad Medical College Campus, Delhi Gate, New Delhi - 110002.
- Pharmacist Trainee at Wardex Pharmaceuticals, Sahibabad Industrial Area, U.P.
- Pharmacist Trainee at Surya Hospital, Ghaziabad, U.P.
- Certificate issued by govt. Red Cross Hospital for First Aid.
- Attended Conference on 'Materiovigilance and Digital Healthcare System' on 30 Sept 2023

Organizational Experience

- **From Mar'24 to Present: Salve Pharmaceutical**, Rama Road, Najafgarh Road Industrial Area, Delhi - 110015 as an **Assistant Chemist and Regulatory Activities**.

Work Experience

Period – 07 months (from Mar 2024)

Asst. Chemist and Regulatory Activities Specialist

Company – Salve Pharmaceutical.

Currently, I am working as an Asst. Chemist and Regulatory Activities for Salve Pharmaceutical since Mar 2024.

Dealing in cosmetic products: Face Care, Body Care, Baby Care, Sun Care, Hair Care. Successfully secured various manufacturing and regulatory activities.

1. Prepare and submit applications for regulatory approval for the registration and renewal of the entire range of company products in accordance with the Drugs & Cosmetics Act, 1940 in India.
2. Maintain batch production records, batch manufacturing records, and Standard Operating Procedures (SOPs), as well as records for preventive maintenance, calibration, and validation records.
3. Arranging and prepare documents related to the plant and products, including the Plant Master File, Drug File, labels, IFU, etc., to meet regulatory requirements.
4. Update and maintain a database for all submissions and approvals from CDSCO and other relevant government bodies.
5. Track registered products and monitor registration statuses to ensure compliance with timelines and deadlines. Handle, distribute, and archive regulatory documents in accordance with country-specific laws.
6. Ensuring the Pharmacy Operations for Drug dispensing, Prescription decoding and Patient handling.
7. Implement and monitor quality assurance protocols to ensure that products meet regulatory and company specifications.
8. Ensure the timely getting of manufacturing licenses for all products to maintain business continuity.
9. Using and familiar with the online SUGAM portal for the products registration.
10. Ensure MRP requirements as per NPPA related to Legal Metrology.
11. Ensure label implementation as per India-specific requirements and NPPA guidelines.
12. Ensuring the Recall activities as per the requirements.
13. Interact with regulatory agencies to expedite the approval process for pending registrations.
14. Assist in the implementation of SOPs and the preparation of local SOPs as needed.

Skills

- Good Communication Skills.
- Well versed in MS Office, MS Word, MS Excel, and Power Point Presentations.
- Proactive and quick learner

Extra-Curricular Activities

- Head of the Organizing Committee of the College Fresher's Party.
- Organizer of Annual Cultural Fest.
- Participated in functions of school & colleges.

Personal Dossier

Date of Birth :- 20th August, 2000
Father Name :- Mr. Devender Kumar Jain
Place of Birth :- Delhi, India
Marital status :- Unmarried
Language Known:- English & Hindi

DECLARATION

I here By Declare that above information is true to the best of my knowledge.

DATE : 27.09.2024

PLACE : DELHI

(SANYAM JAIN)